## Agenda

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<th>Time</th>
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| 9:00 – 9:03 | Welcome, Introductions, IADC Antitrust Policy  
**Brooke Polk, IADC** |
| 9:03 – 9:04 | Safety Moment  
*James Penny*  
- Water on the Roads: With all the rain that we have been getting, be mindful of water on the roads; you may not realize how deep the water is. |
| 9:05 – 10:02 | Supporting Mental Health in the Drilling World  
*Joseph Murphy, Shell, Manager-Deepwater Wells SE*  
*Lisa Mullens, Transocean, Director- Human Resources – Offshore*  
**Joseph Murphy:**  
- Buzz word/phrase in Shell “Are you ok?”  
- Mental Health Ambassador (MHA)  
  - Train how to be empathic listeners – nonjudgmental  
  - Not counselors but have set resources – professionals that they can direct others to  
  - ALLACT  
    - Ask – how are you?  
    - Look – for physical and behaviour signs  
    - Listen – listen with empathy  
    - Act – signpost to available support resources  
    - Check-back – follow up  
    - Take care – of yourself  
- There were 15 original MHA volunteers when the program started in 2019.  
- MHAs have a set script of what they can and cannot do. MHAs build trust and maintain confidentiality of those that come to them. MHAs do have a disclosure that should the person seeking out the MHA be in eminent danger or breaking the code of conduct, the MHA will report them.  
- Half day training for MHAs. Once the training is completed, the trainers ask for volunteers to be MHAs. |
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<th>Lisa Mullens:</th>
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<td>• Transocean partnered with Shell to develop Transocean’s MHA Program and is in the development phase.</td>
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<td>• COVID brought on new issues.</td>
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<td>• Transocean’s MHAs are here to listen in a confidential and non-judgmental way; point those seeking help in the right direction of where to go for additional help.</td>
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<td>• MHA is not a role-based position but is a personality trait and is seen as approachable by others; look for the right person to be a MHA.</td>
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<td>• MHAs wear stickers on their hardhats or pins on their overalls so that they are easily identifiable.</td>
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<td>• Not everyone is comfortable utilizing the programs in the same way – trying to meet them where they are: virtual appointment, in-person appointment, access to self-help literature</td>
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<th>Q/A:</th>
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<td>• How do people get selected? Does it interfere with their job?</td>
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<td>• Organic selection (natural fit); MHAs seemed to already be doing the check-ins even before the program.</td>
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<td>• Are the HSE Advisors the MHAs?</td>
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<td>• Some are but not all – really look at the smaller groups. It really needs to fit their personality.</td>
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<td>• Do the MHAs keep notes/records?</td>
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<td>• No. This is fully confidential. We do not want to have this seen as ‘tracking’.</td>
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<td>• Do you have a monthly questionnaire – how is it going?</td>
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<td>• Well-being surveys are sent out, but the MHAs do not. Will take the suggestion to the group.</td>
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<th>IADC Accreditation Updates and Workforce Development Committee Focus</th>
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<td><strong>Brooke Polk, IADC, Senior Director-Accreditation Operations</strong></td>
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<th>RigPass:</th>
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<td>• Conversion deadline of June 1st is being extended to November 30th – if deadline is not met, the database will set you as ‘Inactive’. A bulletin will be issued regarding the extended deadline.</td>
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<th>Basin United:</th>
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<td>• Both Fundamental Safety Orientation (Day 1) and Safety Leadership (Day 2) courses launched May 1st.</td>
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| • Originally Training Providers had to input rosters in 2 different databases if doing both RigPass and Basin United (Day 1). Have been granted approval to allow RigPass with Basin United rosters to be in one database. This reduces

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the cost for certificates down to $35 for the combo RigPass with Basin United. Basin United Day 2 roster will still have to be inputted in the Basin United database. A bulletin will be issued regarding the database update.

- In order to teach the Day 2 Safety Leadership course, the instructor MUST attend the Basin United Facilitator Course. We are trying to schedule two more courses for the remainder of 2021. This Facilitator Course is mirrored off of the WellSharp CRM/Facilitator course – shifts the way Instructors presents information to class participants. Can email RigPass@iadc.org or BasinUnited@iadc.org for more information.

Subsea Competency Assurance Program:

- August 1st launch
- Credentialing program – to course content or curriculum
- Subsea Technicians submit application along with proof of meeting specified requirements. The application and accompanying documents will then go to panel for review; pass the panel review and the applicant is eligible to sit the Core and OEM assessments.
- Recert every 3 years.

WellSharp:

- Unconventional topics have been added to Drilling Operations curriculum.
- September 1st is the deadline to submit updated material. Providers may continue to deliver old curriculum until the end of 2021. January 1, 2022, all providers will teach to the new curriculum. There will be 20 additional questions added to student assessments that will cover the new topics; however, there will be no additional time added to the allowable time to take the assessment.
- Be on the lookout for fraudulent certificates – IADC is shutting down providers found to be issuing fraudulent certificates. Some providers, once shut down try to rebrand their company and come back under a different name to both IADC and IWCF. IADC will be meeting with IWCF to discuss trends regarding the companies with fraudulent behavior.

Q/A:

- Does IADC publish the names of those who commit fraud?
  - IADC is not allowed to share who is closed for fraud. If wanting to verify if a company is accredited, you can look on the WellSharp website to see if the company is listed or contact IADC for verification.

https://www.iadc.org/accreditation/wellsharp/#wellsharp-providers
Virtual Training: A Look at Best Practices for the Industry

*Paulo Moritz, ICM Group, Global Training and Competence Manager*

*Madison Philps, Endeavor Technologies Corp., Director of Client Relations*

**Madison:**

- Virtual Online Integration
- Have worked with IADC on KREW Initiative, WSP Live, and RigPass
- The options for material available have grown.
- The need to pivot to Online was brought on due to COVID which brought about issues that had to be overcome
- Prepare – most important piece
  - When creating online classroom – play around in it; move around in it; act like a student; do a run through – mock class
  - Do not set the student up for failure
  - Be sure to send packet (material, specs, etc) ahead of time
- Engage
  - It can be easy to lose the engagement piece when not face to face; however, there are ways to stay/keep them engaged – uses the student’s name when asking questions.
  - Be creative
  - Use what you have to show material – if you have a simulator, use it
- Adapt
  - Adapting is more difficult virtually than in person
  - Instructor needs to be quick on their feet when a problem arises
  - Take more breaks
  - Do not get into ‘Death by PowerPoint’
- Improve
  - Look at trends – try to change it up to improve the course
  - Use polls throughout and adapt the course based on the poll results
- Poll
  - Over 80% of people prefer Virtual to In-Person
  - “Practice makes Perfect”
  - Virtual leads to continual learning
- Looking Forward
  - Virtual will continually improve but will blend with in-learning
  - Still need the in-person space

**Comment from Committee Attendee:**

- Not every Instructor can do ‘Virtual’. Seems that those who are patient, creative, and have an IT background do better as a Virtual Instructor,
Paulo:
- Best Practices: Have an agenda
- Virtual Training is not a ‘One Size Fits All’
- Try to tailor to the student/class
- Go through the course, ahead of time, so you can explain to the students what everything does
- Have accountability with the students
- Stay on-task & on-time
  - This can be difficult, especially with those in quarantine – try using the ‘supply boat’ or ‘parking lot’ method to move along the discussion
  - Give students the ability to make decisions regarding schedule (e.g., breaks)
  - Keep it relevant – you don’t want them to feel like they are just there to get a piece of paper
  - Use breakout rooms; these are very effective
  - Use realistic scenarios and/or case studies
  - Strongly encourage Post Course Survey
  - Helpful if the SME (Instructor) has someone helping out that is responsible for the technical aspect so the SME can focus on the course content

Q/A:
- Is there a possibility for a Group Whiteboard?
  - It is available – allows candidates to add to the whiteboard. It is helpful if the instructor has the candidates break into groups and then goes back and forth between the groups then has all groups come back to the main group and discuss

11:09 – 11:12 AOB
- Thank you to those that presented and to Lisa for moderating.
- One more meeting remaining this year – October
- Need two (2) individuals for the 2022 Co-Chair – must be Drilling Contractors.

11:12 ADJOURNMENT

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