



International Association of Drilling Contractors  
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## General Guidelines for IADC Abstract Submissions

An abstract is a proposal that briefly explains the essential information of a study, project, policy or program. IADC encourages abstract submissions that introduce new ideas and concepts that promote high standards of safety, environmental stewardship, improved performance, advanced technology and greater operational efficiencies. The information provided should be non-commercial in nature, technically sound, succinct, relevant to the target audience and interesting. Case histories are of particular interest for technical conferences.

Abstracts will be submitted online via IADC's web site and shall be approximately 250 words in length. If selected for presentation, please note that IADC does not require authors to submit formal papers. Authors of selected abstracts may be asked to participate in panel discussions.

General components of an abstract are as follows:

- **Contact Information:** Contact information for the author and co-authors is required, including company affiliation, email address and job title.
- **Title:** Brief and informative.
- **Objectives/Scope:** The objectives and/or scope of the proposed presentation should be detailed within the abstract. Highlight the importance of the findings and specifics of your innovations.
- **Methods, Procedures, Process:** Explain your overall approach, including your methods, procedures and process.
- **Results, Observations, Conclusions:** Describe results, observations and conclusions of the proposed paper
- **Innovative Information:** Explain how your presentation will be a benefit to the drilling industry. To be selected for presentation, papers must be of great interest to drilling contractors, operators, service companies, training institutions and equipment manufacturers.
- **Abstract Summary for Agenda:** In addition to the approximately 250-word abstract, IADC asks the author to provide 50-70 words to be included in the conference agenda to assist with event marketing.
- **Commitment to Travel:** If selected for presentation, the author must be able to travel to the conference venue to present in person. Prior to paper proposal submission, management clearance must be obtained. Any issues concerning clearance should be outlined when the abstract is submitted.