**INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS**

**AUSTRALASIAN CHAPTER**
ABN 58 181 124 763

**FIFTY FOURTH ANNUAL GENERAL**
MEETING WEDNESDAY 9.30 am
29th MAY 2019

**BRISBANE CONVENTION & ENTERTAINMENT CENTRE (Arbour Level /Room A2)**
Grey Street, BRISBANE QLD 4001

<table>
<thead>
<tr>
<th>Apologies:</th>
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<tr>
<td><strong>Diamond Offshore:</strong> Robert Speed, Eric Jacobsen, and David Johnson</td>
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<td><strong>Ensign:</strong> Michael Pandolfi</td>
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<td><strong>Hofco:</strong> Troy Schefe</td>
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<td><strong>Stena Drilling:</strong> Andy Green</td>
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<td><strong>Schlumberger Land Rigs:</strong> Leigh Foreman</td>
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<th>Attendees:</th>
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<tr>
<td><strong>ENSCOROWAN:</strong> Eric Midden (Chairman-Offshore)</td>
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<td><strong>Easternwell Group:</strong> Luke Smith (Chairman-Onshore); Anthony Crane and Megan Scott (Treasurer/Secretary)</td>
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<td><strong>Gearhart Group:</strong> Peter West</td>
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<td><strong>Ensign Energy:</strong> Peter Koutsoukos</td>
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<td><strong>High Arctic Energy Services:</strong> Mike Maguire</td>
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<td><strong>IADC Corporate:</strong> Derek Morrow (Regional Director)</td>
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<td><strong>MPC Kinetic:</strong> Andy Gainsforth (Vice Chairman)</td>
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<td><strong>Savanna Energy:</strong> Ken Ledger</td>
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<td><strong>Lucas Drilling:</strong> Paul Seamer</td>
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<td><strong>China Oilfield Services Ltd:</strong> Andy Hogan</td>
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<td><strong>Noble Drilling:</strong> William Cox</td>
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<td><strong>IADC-AC Rig Move/Logistics Sub-Committee:</strong> Thomas Ingledew and Victor Gado</td>
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<th>Invited Guest Speakers:</th>
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<tr>
<td><strong>IADC Corporate:</strong> Mike DuBose (VP International)</td>
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<td><strong>DRNME P &amp; G Inspectorate:</strong> Daryl Brooker (Deputy Chief Inspector)</td>
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<th>Quorum</th>
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<td>It was noted that there was sufficient members present to constitute a Quorum as per Chapter rules of 50% or more members required to establish quorum.</td>
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<th>Introduction &amp; Members Updates:</th>
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<tr>
<td><strong>IADC Antitrust Policy and Guidelines provided to members. All members present provided introduction and current update of their operations.</strong></td>
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<td><strong>Safety Moment by Luke Smith shared with attendees, Vehicle Rollover (Easternwell)</strong></td>
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<th>LS to share rollover video when approved for full sharing</th>
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Minutes of past meetings and Matters Arising from Previous Meetings

Minutes of past meetings/workshops were previously emailed to members, available on IADC website at http://www.iadc.org/australiasia-chapter/meeting-minutes/

Executive meeting minutes and previous AGM are also included in the AGM pack handed out to attendees today.

**Outcome:** Minutes of meetings formally adopted by proposer Andy Gainsforth (MPC Kinetic/IADC-AC) and seconded by Eric Midden (ENCOROWAN/IADC-AC)

Office Bearers Report as per agenda pack:

(i) **Australian Drilling Industry Training Committee (ADITC).** This committee has been closed and deregistered.

(ii) **APPEA’s Health, Safety and Environment (HSE) Committee** meets quarterly to discuss HSE policy and strategy as directed by the APPEA Board. Derek Morrow represents the IADC on this committee.

(iii) **Australian Drilling Industry Steering Committee (ADISC),** Derek Morrow and/or the Chairman Offshore represent IADC as required/as invited.

(iv) **NOPSEMA – Participation in joint forums and workshops on topics of interest to the offshore members.**

(v) **AMMA – Resource Industry Employer Group** discounted membership continued to be offered to IADC members.

(vi) **Safer Together,** Andy Gainsforth (Vice Chairman) represents IADC-AC on this committee.

Rig Move/Logistics Sub Committee (RMLSC) Update by Thomas Ingledew with minutes and 2018 report is available in agenda packs. See attached Secretary report tabled at AGM, Tab 5. The RMLSC has had issues with some companies not attending the latest forum held in Toowoomba, Neil Mansell Transport and BHD, IADC-AC is to encourage all interest parties to attend these forums. The next forum is planned for November 2019, workshop the reward plan ideas with the executive. T Ingledew is working on a current issue and formulating a reply to the “weights on axles to be conducted on lease without scales”.

The Treasurer’s Report and the Auditor’s Reports for financial year end 31 December 2018 were presented and accepted by all present. Proposed by Peter West (SGS) and seconded by Ken Ledger (Savanna). All in agreement.

Outcomes:
1. The Public Officer arrangement by all present to be the IADC-AC Onshore Chairman and utilising RPS’s Address in NSW. The Members agreed to retain the Accountant and Auditor (Quantify Accounting Solutions – Carmel Summers);
2. Budget 2019, subject to agreed AGM changes for 50% discount to be updated and

Chapter Bylaws
Current copy sent to all members and no changes required.

Office Bearers for 2019/2020
Chairman-Onshore: Luke Smith (Easternwell Energy) Proposed by Mike Maguire (High Arctic) and seconded by Ken Ledger (Savanna)

Chairman-Offshore: Eric Midden (ENSCO) Proposed by Mike Maguire (High Arctic) and seconded by Anthony Crane (Easternwell Energy)

Vice Chairman-Onshore: Andy Gainsforth (MPC Kinetic) Proposed by Mike Maguire (High Arctic) and seconded by Luke Smith (Easternwell Energy)

Secretary/Treasurer: Megan Scott (Easternwell Energy) Proposed by Mike Maguire (High Arctic) and seconded by Eric Midden (ENSCOROWAN)

M Scott - Annual A12 & A9 returns to be lodged to NSW Office of Fair Trading, following AGM

M Scott – Process 2019 Invoices at 50% discount based on number of working rigs as advised by chapter members

M Scott Notify IADC of successful officer bearers
Discussion Topics:

(i) IADC Corporate by Mike Dubose (VP International)
Presentations are attached (Appendix 1 A-D).

A. Annual Report 2017
B. KREW Initiative
C. AGM Safety Presentation
D. Student Chapters

(ii) Petroleum & Gas Inspectorate update by Daryl Brooker (Deputy Chief Inspector): Presentation is attached (Appendix 2)

- Legislation:
  a. Leola Bill was passed in Parliament
  b. Annual safety reports obsolete
  c. Introduction of "reasonableness" test

- Key Projects/focus:
  a. Project Deep Dive
  b. Silica and dust monitoring
  c. Competency standard reviews
  d. Skills access (working with agencies)

- Key issues, challenges:
  a. Balancing enforcement and engagement
  b. Jurisdictional overlap

(iii) Safer Together Update (Andy Gainsforth-Vice Chairman): Discussion and flyer handed out on the current areas Safer Together are working on: Safety Leadership; Competence and Behaviour; Land Transport/Logistics; Process Safety; Rig Site Safety; Aviation; Marine & Health Projects.

(iv) Industrial Manslaughter Legal Changes (Andy Gainsforth-Vice Chairman): Discussion and current response is in Agenda Pack. Mike DuBose advised that IADC Corporate would be available to provide legal assistance if required. Ken Ledger advised that the changes are not required as there are enough in the other 4 acts of which some are not fully utilised. Next stage is the workshop the outcome/replies with other interest parties.

Awaiting notification of workshop details from Resources Safety & Health, DNRME.

(v) IADC Equipment List – Land Rigs
The IADC Equipment List template sent to members for review. Mike Maguire (High Arctic) provided feedback "Template was easy to use for a recent tender". Land Rig template has been given to the IADC Contracts Committee for their endorsement. Mike DuBose will pass on feedback to IADC Contracts Committee (Tyler Smith).
**IADC-AC Safety Statistics Award 2018**

A presentation was provided of the Safety Statistics Award Program. 2018 Award Presentation is attached (Appendix 3). Non-identifying data and the winner notification is thereby provided to IADC-AC at no cost by IADC ISP Program.

The 2018 Winners are:

**Onshore: High Arctic Energy Services** pictured right are Luke Smith, IADC-AC Chairman-Onshore presenting plaque to Mike Maguire, President (High Arctic Energy Services)

![Onshore Award Image]

**Offshore: Noble Drilling** pictured right are Luke Smith, IADC-AC Chairman-Onshore presenting plaque to William (Billy) Cox, Operations Manager (Noble Drilling)

![Offshore Award Image]

**Date of Next Meeting**

The next AGM will coincide with the APPEA Conference in Perth, 18-21 May 2020, the AGM will be held on:

**Wednesday, 20 May 2020**

**Close and Lunch with invited clients/operators**

Meeting closed at 12.25 pm

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<tr>
<th>M Scott</th>
<th>Draft and submit approved Drillbits article for Award program 2018. Article is to be published in July edition of “Drillbits”</th>
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| M Scott | Send date claimer for next AGM 20.05.2020  
M Scott | Book suitable room at PCEC for AGM |
| Lunch for 24 pp provided at Charming Squire “River Room” |
We confirm the above minutes are true and accurate.

Luke Smith
IADC-AC Chairman-Onshore

Eric Midden
IADC-AC Chairman-Offshore

Megan Scott
IADC-AC Treasurer/Secretary

Andy Gainsforth
IADC-AC Vice Chairman

Retiring IADC Regional Director, Derek Morrow was presented with the IADC Presidents Citation for Leadership Award by Mike DuBose (IADC VP International) and received gifts from Australasia Chapter as a thank you for the 7 years of support and amazing liaison.
2019 AGM Attendees
(B-L to R) V. Gado; A. Crane; K. Ledger; A. Hogan; D. Morrow; P. West; M. Maguire; P. Seamer.
(F-L to R) W. Cox; P. Koutsoukos; A. Gainsforth; L. Smith; E. Midden; M. Scott; T. Ingledey and M. DuBose

2019/2020 IADC-AC Executive Committee
(L to R) Andy Gainsforth (Vice Chairman), Luke Smith (Chairman-Onshore), Eric Midden (Chairman-Offshore) and Megan Scott (Treasurer/Secretary)