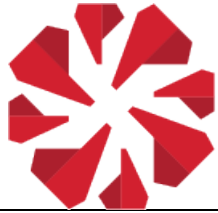


No.	Topics	Discussion Results	Remarks & Due Date
1	Acknowledgements	The Chairman (David Johnson) called the meeting to order, completed the safety brief, welcomed everyone and then asked all to introduce themselves.	
2	Proposed Mission Statement	It was proposed that the Mission Statement for the SEAsia HSE Committee should be the same as the US, which is: <b><i>The mission of the IADC Health, Safety and Environment (HSE) Committee is to provide a forum to exchange the best practices of Committee members and to disseminate those practices to the IADC membership.</i></b> Proposed: David Johnson Second: Wayne Bauer Accepted: All	
3	Proposed Meeting Schedules	It was proposed that the HSE Committee would meet on the last Thursday of each month and to be confirmed at the end of each meeting> Proposed: David Johnson Second: Greg O'Neill Accepted: All	
4	Proposed Agenda for Meetings	It was proposed that the following would be a guide for future meetings:	



No.	Topics	Discussion Results	Remarks & Due Date
		<ul style="list-style-type: none"><li>• Review actions from previous meeting(s)</li><li>• Incident / LL / Best Practice Review</li><li>• Guest Speaker (Subject to availability)</li><li>• Pertinent Industry HSE Issues</li><li>• Any Other Business (AOB)</li><li>• Confirmation Of Next Meeting</li><li>• Confirm action items</li></ul> Proposed: David Johnson Second: Mick Watters Accepted: All	
5	Drug and Alcohol Testing within the SE Asia region.	It was proposed that the committee should review legislative and best practices for Drug and Alcohol testing in the SE Asia region. Proposed: Wayne Bauer Second: Mick Watters Accepted: All	
6	Hand & Finger Campaign	It was proposed that the committee should review best practices for the prevention of Hand and Finger incidents. Proposed: David Johnson Second: Mick Watters Accepted: All	



No.	Topics	Discussion Results	Remarks & Due Date
7	Guest Speaker for next meeting	It was proposed that a guest speaker from ISOS to attend the next meeting to provide a legal and best practice overview relating to Drug and Alcohol testing in Thailand, Vietnam, Malaysia, Indonesia and Singapore. Proposed: David Johnson Second: Wayne Bauer Accepted: All	David Johnson to arrange and advise prior to the next meeting.  Follow on: David Johnson has contacted ISOS and they have agreed to present on the 30 <sup>th</sup> April 2015.
8	Next Meeting	Next meeting to be scheduled for the 30 <sup>th</sup> April 2015 at Diamond Offshore. Time to be confirmed.	
13	Agenda for next meeting	To be finalised and circulated by 10 April 2015.	David Johnson to circulate invite by the 10 <sup>th</sup> April 2015.

Signed as a true record of proceedings for and on behalf of the HSE Committee of the SEA Chapter of the IADC:

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David Johnson – HSE Committee Chairman

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Witness Name: