



Please send the room reservation request to the following E-Mail address or send it via fax to the following number: Fax: 0043- 131188-333  
E-Mail: [reservations.vienna@ritzcarlton.com](mailto:reservations.vienna@ritzcarlton.com)

**Room reservation request for:**

**Event:** IADC World Drilling Congress 2014

**Guest Surname:**

**Guest First name:**

**Arrival Date:**

**Departure Date:**

**Estimated arrival time:**

**Company Address:**

**Phone number:**

**E-Mail:**

**Special request** ( king bed, non-smoking, etc. ) : .....

**Credit card number with expiry date to guarantee the booking:** ( For security reason it is also possible to give this number via telephone ):

**Comments:**

**Rate information:**

You can book a room within the allotment until May 16<sup>th</sup> 2014 as long as rooms from the contracted room block are available.

The room rate for a Deluxe room is **€ 295,00** per night for single occupancy including breakfast for one person and internet access.

The rate for a Deluxe room for double occupancy is **€ 315,00** per night including the breakfast for 2 person and internet access.

The above quoted price applies per room and night and includes the value added tax, service charge and the use of our fitness center

Should your travel plans change, you will be able to cancel the above reservation without any fees until 2 weeks prior to arrival ( = **June 2<sup>nd</sup>, 2014** ). Any cancellation or no show after June 2<sup>nd</sup> 2014 will be charged with 100 % for the whole stay.

**Room description :**

Deluxe rooms can be reserved with a King Size Bed or two separate Twin Beds.

The beautiful bathroom is luxuriously paneled with white and black marble and equipped with a bathtub and separate shower.

As special amenities, our rooms offer feather/spring blankets, mini bar and Internet access.

Our Deluxe rooms have a beautiful view over the city or into the serene courtyard.

Please kindly note that our check in time is from 3.00 pm and the check-out time is 12.00 pm noon.

All Ladies and Gentlemen at our property are looking forward to welcoming the guests and will promise a most enjoyable stay with us.