

MARITIME SAFETY COMMITTEE
102nd session
Agenda item 1

MSC 102/1
19 July 2019
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PROVISIONAL AGENDA

**for the 102nd session of the Maritime Safety Committee to be held
from Wednesday, 13 to Friday, 22 May 2020
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

Session commences at 9.30 a.m. on Wednesday, 13 May 2020

Opening of the session

- 1 Adoption of the agenda; report on credentials
- 2 Decisions of other IMO bodies
- 3 Consideration and adoption of amendments to mandatory instruments
- 4 Capacity-building for the implementation of new measures
- 5 Regulatory scoping exercise for the use of Maritime Autonomous Surface Ships (MASS)
- 6 Development of further measures to enhance the safety of ships relating to the use of fuel oil
- 7 Goal-based new ship construction standards
- 8 Measures to improve domestic ferry safety
- 9 Measures to enhance maritime security
- 10 Piracy and armed robbery against ships
- 11 Unsafe mixed migration by sea
- 12 Formal safety assessment
- 13 Human element, training and watchkeeping (report of the sixth session of the Sub-Committee)
- 14 Implementation of IMO instruments (report of the sixth session of the Sub-Committee)

- 15 Carriage of cargoes and containers (report of the sixth session of the Sub-Committee)
- 16 Navigation, communications and search and rescue (report of the seventh session of the Sub-Committee)
- 17 Ship design and construction (report of the seventh session of the Sub-Committee)
- 18 Pollution prevention and response (matters emanating from the seventh session of the Sub-Committee)
- 19 Ship systems and equipment (urgent matters emanating from the seventh session of the Sub-Committee)
- 20 Application of the Committee's method of work
- 21 Work programme
- 22 Any other business
- 23 Consideration of the report of the Committee on its 102nd session

Notes:

1 In accordance with the *Organization and method of work of the Maritime Safety Committee and Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.5/Rev.1):

- .1 documents should be received by the Secretariat as follows:¹
 - .1 documents containing proposals for new outputs, by **11 February 2020 (13-week deadline)**;
 - .2 documents (including information documents) containing more than six pages of text (bulky documents²), by **11 February 2020 (13-week deadline)**;
 - .3 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **10 March 2020 (nine-week deadline)**; and
 - .4 documents (four pages or less) commenting on those referred to in subparagraphs .1 to .3 above, by **24 March 2020 (seven-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of MSC-MEPC.1/Circ.5/Rev.1;

¹ Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat and which contain more than 20 pages, in line with paragraph 6.11 of MSC-MEPC.1/Circ.5/Rev.1, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

² In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of MSC-MEPC.1/Circ.5/Rev.1 are to be applied.

- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible and:
- .1 all documents should include a brief summary prepared in accordance with MSC-MEPC.1/Circ.5/Rev.1;
 - .2 substantive documents should conclude with a summary of the action the Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
 - font size: 11;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address: info@imo.org. It should be noted that the file size limit for the IMO email system is set at 10 Mbytes. If submitters do not receive an acknowledgement receipt by the Secretariat within five working days, they should contact info@imo.org without delay referring to the original email.

2 MSC has recommended that the provisions of MSC-MEPC.1/Circ.5/Rev.1, which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

3 In order to improve access to information and increase transparency, submitters of meeting documents are invited to give their consent for their documents to be released to the public prior to the meeting by checking the "opt-in box" at the top right corner of the new document template provided on IMODOCS (pre-session public release). In the absence of explicit consent, submissions will not be released to the public prior to the meeting.
