

## **Instructor Update Form**

Last updated: 25 October 2018

This form is to be used by WellCAP Instructors for updating their personal information or changing their WellCAP training provider affiliation(s). The completed form should be sent to weinstructors@iadc.org. For questions, call +1-713-292-1945.

| Instructor's Name (as listed on original instructor application)  |        |                          |                 | WellCAP ID #   | Date of<br>Request |  |
|---|--------|--------------------------|-----------------|--|--------------------|--|
|   |        |                          |                 |  |                    |  |
| 1. TYPE OF REQUEST — Check all that apply.                        |        |                          |                 |  |                    |  |
| ☐ Update Personal Information                                     | T      | ransfer or Remove Tra    | ining Pro       | vider Affiliation                                    |                    |  |
| 2. UPDATE INSTRUCTOR'S PE original application), contact informat |        |                          |                 |  |                    |  |
| First (Given) Name Middle Initial                                 |        |                          |                 | Last (Family) Name                                   |                    |  |
|   |        |                          |                 |  |                    |  |
| Street Address:   |        |                          |                 | Phone Number:  |                    |  |
| Address Line 2:   |        |                          |                 | Language:  |                    |  |
| City:   |        |                          |                 | Country of Residence:                                |                    |  |
| State:  |        |                          |                 | Country of Birth:                                    |                    |  |
| Email Address:  |        |                          |                 | Birth Date:  |                    |  |
| 3. WellCAP TRAINING PROVID  | ER A   | FFILIATIONS              |                 |  |                    |  |
| Current Instructor Status List all WellCAP training providers f   | or who | om you are currently ar  | proved to       | o teach.   |                    |  |
| WellCAP Training Provider   |        | Approved Course/Level(s) |                 | Maintain (M) or Remove (R) Affiliation with Provider |                    |  |
|   |        |                          |                 |  |                    |  |
|   |        |                          |                 |  |                    |  |
|   |        |                          |                 |  |                    |  |
| Instructor Transfer Request List WellCAP training provider and    | course | e(s) for which you are r | equesting       | g to teach.  |                    |  |
| Requested Training Provider                                       |        | Requested Courses        |                 | Requested  | Level              |  |
|   |        |                          |                 |  |                    |  |
|   |        |                          |                 |  |                    |  |
|   |        |                          |                 |  |                    |  |
| Signature of Person Completing Form:                              |        |                          | E-Mail Address: |  |                    |  |
|   |        |                          |                 |  |                    |  |
| Printed Name:   |        |                          |                 | Phone Number:  |                    |  |