

MARITIME SAFETY COMMITTEE  
98th session  
Agenda item 1

MSC 98/1  
6 December 2016  
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## PROVISIONAL AGENDA

**for the ninety-eighth session of the Maritime Safety Committee to be held  
from Wednesday, 7 to Friday, 16 June 2017  
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

**Session commences at 9.30 a.m. on Wednesday, 7 June 2017**

Opening of the session

- 1 Adoption of the agenda; report on credentials
- 2 Decisions of other IMO bodies
- 3 Consideration and adoption of amendments to mandatory instruments
- 4 Early implementation/application of IMO instruments
- 5 Measures to enhance maritime security
- 6 Goal-based new ship construction standards
- 7 Carriage of cargoes and containers (report of the third session of the Sub-Committee)
- 8 Pollution prevention and response (report of the fourth session of the Sub-Committee)
- 9 Human element, training and watchkeeping (report of the fourth session of the Sub-Committee)
- 10 Ship design and construction (report of the fourth session of the Sub-Committee)
- 11 Navigation, communications and search and rescue (report of the fourth session of the Sub-Committee)
- 12 Ship systems and equipment (report of the fourth session of the Sub-Committee)
- 13 Capacity building for the implementation of new measures
- 14 Formal safety assessment
- 15 Piracy and armed robbery against ships

- 16 Unsafe mixed migration by sea
- 17 Implementation of instruments and related matters
- 18 Relations with other organizations
- 19 Committee's organization and method of work
- 20 Work programme
- 21 Election of Chair and Vice-Chair for 2018
- 22 Any other business
- 23 Consideration of the report of the Committee on its ninety-eighth session

**Notes:**

1 In accordance with the *Organization and method of work of the Maritime Safety Committee and Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.5):

- .1 documents should be received by the Secretariat as follows<sup>1</sup>:
  - .1 documents containing proposals for new outputs, by **7 March 2017 (13-week deadline)**;
  - .2 documents (including information documents) containing more than six pages of text (bulky documents<sup>2</sup>), by **7 March 2017 (13-week deadline)**;
  - .3 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **4 April 2017 (nine-week deadline)**; and
  - .4 documents (four pages or less) commenting on those referred to in subparagraphs .1 to .3 above, by **18 April 2017 (seven-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of MSC-MEPC.1/Circ.5;

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<sup>1</sup> Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of MSC-MEPC.1/Circ.5, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

<sup>2</sup> In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of MSC-MEPC.1/Circ.5 are to be applied.

- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible and:
- .1 all documents should include a brief summary prepared in accordance with MSC-MEPC.1/Circ.5;
  - .2 substantive documents should conclude with a summary of the action the Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
  - font size: 11;
  - justification: full;
  - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address: [info@imo.org](mailto:info@imo.org).

2 The MSC has recommended that the provisions of MSC-MEPC.1/Circ.5, which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

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