

SUB-COMMITTEE ON SHIP SYSTEMS AND
EQUIPMENT
4th session
Agenda item 1

SSE 4/1
21 June 2016
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PROVISIONAL AGENDA

**for the fourth session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Monday, 20 March to Friday, 24 March 2017**

(Session commences at 9.30 a.m. on Monday, 20 March 2017)

- Opening of the session
- 1 Adoption of the agenda
 - 2 Decisions of other IMO bodies
 - 3 Safety objectives and functional requirements of the Guidelines on alternative design and arrangements for SOLAS chapters II-1 and III (5.2.1.10)
 - 4 Making the provisions of MSC.1/Circ.1206/Rev.1 mandatory (5.1.2.1)
 - 5 Uniform implementation of paragraph 6.1.1.3 of the LSA Code (5.2.1.28)
 - 6 Review the MODU Code, LSA Code and MSC.1/Circ.1206/Rev.1 (5.2.1.14)
 - 7 Amendments to the FSS Code for CO₂ pipelines in under-deck passageways (5.2.1.27)
 - 8 Requirements for onboard lifting appliances and winches (5.2.1.22)
 - 9 Amendments to the Guidelines for vessels with dynamic positioning (DP) systems (MSC/Circ.645) (5.2.1.11)
 - 10 Revision of requirements for escape route signs and equipment location markings in SOLAS and related instruments (5.1.2.4)
 - 11 Revised SOLAS regulations II-1/13 and II-1/13-1 and other related regulations for new ships (5.2.1.5)
 - 12 Unified interpretation of provisions of IMO safety, security, and environment related conventions (1.1.2.3)

- 13 Biennial status report and provisional agenda for SSE 5
- 14 Election of Chairman and Vice-Chairman for 2018
- 15 Any other business
- 16 Report to the Maritime Safety Committee

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.4):

- .1 documents should be received by the Secretariat as follows¹:
 - .1 bulky documents² (those containing more than six pages) by **Friday, 16 December 2016**;
 - .2 non-bulky documents (those containing six pages or fewer) and also bulky information documents by **Friday, 13 January 2017**; and
 - .3 documents commenting on those referred to in subparagraphs .1 and .2 above and containing four pages or fewer, by **Friday, 27 January 2017** (see also paragraph 6.12.5 of the Guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible, and:
 - .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Guidelines;
 - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information they contain; and

¹ Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned Guidelines, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

² In case of documents contain more than 50 pages, the provisions of paragraph 6.12.1 of the Committees' Guidelines are to be applied.

.3 the following word-processing format should be observed in order to standardize presentation:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate processing, documents should be submitted in Microsoft Word, preferably by email to sse@imo.org.

2 The Maritime Safety Committee has recommended that the sub-committees should strictly observe the provisions of the above-mentioned Guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
