

SUB-COMMITTEE ON POLLUTION
PREVENTION AND RESPONSE
4th session
Agenda item 1

PPR 4/1
18 May 2016
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PROVISIONAL AGENDA

**for the fourth session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Monday, 16 to Friday, 20 January 2017
(Session commences at 9.30 a.m. on Monday, 16 January 2017)**

- Opening of the session
- 1 Adoption of the agenda
 - 2 Decisions of other IMO bodies
 - 3 Safety and pollution hazards of chemicals and preparation of consequential amendments to the IBC Code (7.2.2.1)
 - 4 Review of MARPOL Annex II requirements that have an impact on cargo residues and tank washings of high viscosity and persistent floating products (7.2.2.3)
 - 5 Code for the transport and handling of limited amounts of hazardous and noxious liquid substances in bulk on offshore support vessels (7.1.2.3)
 - 6 Revised guidance on ballast water sampling and analysis (2.0.1.2)
 - 7 Review of the guidelines for approval of ballast water management systems (G8) (7.1.2.1)
 - 8 Production of a manual entitled "Ballast Water Management – How to do it" (7.1.2.5)
 - 9 Consideration of the impact on the Arctic of emissions of Black Carbon from international shipping (7.3.2.2)
 - 10 Development of standards for shipboard gasification waste to energy systems and associated amendments to regulation 16 of MARPOL Annex VI (7.3.1.2)
 - 11 Guidelines for the discharge of exhaust gas recirculation bleed-off water (7.3.1.9)
 - 12 Improved and new technologies approved for ballast water management systems and reduction of atmospheric pollution (13.0.3.1)

- 13 Updated IMO Dispersant Guidelines (Part IV) (7.1.2.8)
- 14 Updated OPRC Model training courses (7.2.3.2)
- 15 Unified interpretation to provisions of IMO environment-related Conventions (1.1.2.3)
- 16 Use of electronic record books (8.0.3.1)
- 17 Biennial agenda and provisional agenda for PPR 5
- 18 Election of Chairman and Vice-Chairman for 2018
- 19 Any other business
- 20 Report to the Marine Environment Protection Committee

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.4):

- .1 documents should be received by the Secretariat as follows¹:
 - .1 documents (including information documents submitted in hard copy only) containing more than six pages of text (bulky documents), by **Friday, 14 October 2016**;
 - .2 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **Friday, 11 November 2016**; and
 - .3 documents commenting on those referred to in subparagraphs .1 and .2 above containing four pages or less, by **Friday, 25 November 2016** (see also paragraph 6.12.5 of the Guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing, and be as concise as possible, and:
 - .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Guidelines;
 - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein;

¹ In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Committees' Guidelines will apply; and
- .2 documents other than information documents and reports from sub-committees, working, drafting, correspondence, other reporting groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned Guidelines, these will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g. English).

.3 the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address ppr@imo.org.

2 The Committees' Guidelines, inter alia, request the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
