



TECHNICAL GROUP OF THE MEPC ON
OPRC-HNS
12th session
Agenda item 1

MEPC/OPRC-HNS/TG 12/1
17 November 2010
ENGLISH ONLY

PROVISIONAL AGENDA

**for the twelfth session of the MEPC/OPRC-HNS Technical Group to be held at
IMO Headquarters, from Monday, 4 July to Friday, 8 July 2011**

(Session commences at 9.30 a.m. on Monday, 4 July 2011)

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other bodies
- 3 Manuals and guidance documents
 - .1 Manual on chemical pollution to address legal and administrative aspects of HNS incidents;
 - .2 Technical guidelines on sunken oil assessment and removal techniques;
 - .3 Updating IMO Dispersant Guidelines;
 - .4 Guide on oil spill response in ice and snow conditions;
 - .5 Guideline for oil spill response – offshore in situ burning;
 - .6 Guidance on the safe operation and performance standards of oil pollution combating equipment; and
 - .7 Development of a method for undertaking environmental risk and response benefit assessments.
- 4 Training
- 5 Information services and exchange
 - .1 Summary of incidents involving HNS and lessons learnt; and
 - .2 Review of web content on OPRC/HNS-related information for the inventory of information, best practices and R&D on HNS preparedness and response.
- 6 Technical co-operation implementation on OPRC and HNS

7 Work programme and provisional agenda for TG 13

8 Any other business

.1 High-priority related to HNS and oil.

9 Report to the Committee

Notes:

1 Documents should be received by the Secretariat by **Friday, 20 May 2011**.

2 For reasons of economy, documents should be submitted in single spacing, be as concise as possible and:

- (a) all documents should include a brief summary prepared in accordance with the Committees' Guidelines;
- (b) substantive documents should conclude with a summary of the action which the Committee is invited to take; and
- (c) information documents should conclude with a summary of the information contained therein.

3 The following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11 pt;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

In this respect, a template is available on the IMODOCS website for use in the preparation of documents.

4 To facilitate the processing of documents, they should be accompanied by a USB flash drive preferably in Microsoft Word, where available or sent via e-mail in Microsoft Word to IMO's e-mail address info@imo.org, with a copy to Ms. Patricia Charlebois (pcharlebois@imo.org).

5 The Committee's Guidelines, *inter alia*, requested the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
