



TECHNICAL GROUP OF THE MEPC ON
OPRC-HNS
11th session
Agenda item 1

MEPC/OPRC-HNS/TG 11/1
30 April 2010
ENGLISH ONLY

PROVISIONAL AGENDA

**for the eleventh session of the MEPC/OPRC-HNS Technical Group to be held at
IMO Headquarters, from Monday, 20 September to Friday, 24 September 2010**

(Session commences at 9.30 a.m. on Monday, 20 September 2010)

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other bodies
- 3 Manuals and guidance documents
 - .1 Manual on chemical pollution to address legal and administrative aspects of HNS incidents;
 - .2 Technical guidelines on sunken oil assessment and removal techniques;
 - .3 Guideline for oil spill response in fast currents;
 - .4 Waste management decision support tool;
 - .5 Operational guide on the use of sorbents;
 - .6 Guidance on sensitivity mapping for oil spill response;
 - .7 Updating of IMO dispersant guidelines;
 - .8 Oil spill response in ice and snow conditions; and
 - .9 Guideline for oil spill response – offshore in-situ burning.
- 4 Training
- 5 Information services and exchange
 - .1 Summary of incidents involving HNS and lessons learnt;
 - .2 Review of web content on OPRC/HNS-related information; and
 - .3 Inventory of information, best practices and R&D on HNS preparedness and response.

- 6 Technical co-operation implementation of OPRC and HNS
- 7 Work programme and provisional agenda for TG 12
- 8 Any other business
- 9 Report to the Committee

Notes:

- 1 Documents should be received by the Secretariat by Friday, 6 August 2010.
 - 2 For reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
 - (a) all documents should include a brief summary prepared in the form, and containing the information as indicated in the box set out in paragraph 4.1.1 of the Committees' Guidelines. Documents should demonstrate, where feasible, the linkages to the Strategic and High-level Action Plans by including, in the summary, references to the related strategic direction(s), high-level action(s) and planned output(s);
 - (b) substantive documents should conclude with a summary of the action which the Technical Group is invited to take; and
 - (c) information documents should conclude with a summary of the information contained therein.
 - 3 The following word-processing format should be observed in order to standardize the presentation of documents:
 - font: Arial;
 - font size: 11;
 - justification: full;
 - margins (centimetres): 2 cm top, 2.5 cm bottom, left and right.
- A template is available on the IMODOCS website for use in the preparation of documents.
- 4 To facilitate the processing of documents, they should be submitted on a USB stick if possible, or sent via e-mail to info@imo.org, with a copy to Ms. Patricia Charlebois (pcharlebois@imo.org), in which case hard copies of the documents should also be sent by mail or facsimile. Microsoft Word format is preferable in either case.
 - 5 The Committee's Guidelines, *inter alia*, requested the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.