



LEGAL COMMITTEE
98th session
Agenda item 1

LEG 98/1
24 November 2011
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PROVISIONAL AGENDA

**for the ninety-eighth session of the Legal Committee
to be held at IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 4 April to Friday, 8 April 2011**

Session commences at 9.30 a.m. on Monday, 4 April 2011

Opening of the session

- 1 Adoption of the agenda
- 2 Report of the Secretary-General on credentials
- 3 Election of officers
- 4 Guidelines on implementation of the HNS Protocol, 2010
- 5 Provision of financial security in cases of abandonment, personal injury to, or death of seafarers in the light of the progress towards the entry into force of the ILO Maritime Labour Convention, 2006 and of the amendments relating thereto
- 6 Fair treatment of seafarers in the event of a maritime accident
- 7 Consideration of a proposal to amend the limits of liability of the Protocol of 1996 to the Convention on Limitation of Liability for Maritime Claims, 1976 (LLMC 96), in accordance with article 8 of LLMC 96
- 8 Piracy
- 9 Matters arising from the 105th regular session of the Council
- 10 Technical co-operation activities related to maritime legislation
- 11 Review of the status of conventions and other treaty instruments emanating from the Legal Committee
- 12 Application of the Committee's Guidelines
- 13 Any other business
- 14 Consideration of the report of the Committee on its ninety-eighth session

Notes

1 In accordance with the Guidelines on Work Methods and Organization of Work of the Legal Committee, as revised by the Committee at its ninety-seventh session (LEG.1/Circ.6):

- .1 documents should be received by the Secretariat as follows:
 - (a) documents containing proposals for new work programme items, by **Friday, 28 January 2011 (9-week deadline)**;
 - (b) documents, including information documents, containing more than 6 pages of text (bulky documents)*, by **Friday, 28 January 2011 (9-week deadline)**;
 - (c) non-bulky documents (6 pages or less) commenting on those referred to in subparagraphs (a) and (b) above, or on items already on the agenda, or non-bulky information documents, by **Friday, 18 February 2011 (6-week deadline)**; and
 - (d) documents containing 4 pages or less, commenting on those referred to in subparagraphs (a) and (b) above, by **Friday, 25 February 2011 (5-week deadline)**; and
- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible, and:
 - (a) all documents should include a brief summary prepared in accordance with the Guidelines;
 - (b) substantive documents should conclude with a summary of the action the Committee is invited to take; and
 - (c) information documents should conclude with a summary of the information contained therein.

2 The following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

In this respect, a template is available on the IMODOCS website for use in the preparation of documents.

3 To facilitate the processing of documents, they should be accompanied by a USB flash drive, preferably in Microsoft Word, where available, or sent via e-mail, in Microsoft Word, to IMO's e-mail address info@imo.org.

* To reduce the number of pages for meetings, documents other than information documents, which contain more than 20 pages, should not be translated into all working languages in their entirety. They should include, for translation purposes, a summary of the document not longer than 4 pages, with the technical content submitted as an annex in the language needed by Working Groups (e.g., English). However, this restriction on translation will not limit the translation of a legal text.

4 The Legal Committee has recommended that the provisions of the above-mentioned Guidelines, which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.
