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SCIENTIFIC GROUP OF THE LONDON
CONVENTION – 33rd Meeting; and

LC/SG 33/1
10 November 2009
ENGLISH ONLY

SCIENTIFIC GROUP OF THE LONDON
PROTOCOL – 4th Meeting
19 – 23 April 2010
Agenda item 1

PROVISIONAL AGENDA

**for the 33rd meeting of the Scientific Group under the London Convention and the
4th meeting of the Scientific Group under the London Protocol to be held at IMO
Headquarters, London, United Kingdom,
from Monday, 19 April at 09.30 a.m. to Friday, 23 April 2010**

- Opening of the meetings
- 1 Adoption of the agenda
 - 2 Ocean fertilization
 - 3 Waste Assessment Guidance
 - 4 CO₂ sequestration in sub-seabed geological formations (LP)
 - 5 Reporting on dumping activities
 - 6 Technical co-operation and assistance
 - 7 Monitoring and assessment of the marine environment
 - 8 Coastal management issues associated with activities to prevent marine pollution
 - 9 Habitat modification and enhancement
 - 10 Outcome of Science Day: “Methodologies for monitoring of CO₂ in the ocean”
 - 11 Guidelines, manuals, bibliographies and information exchange
 - 12 Review of the Joint Work Programme

For reasons of economy, this document is printed in a limited number. Delegates are kindly asked to bring their copies to meetings and not to request additional copies.



- 13 Any other business
- 14 Election of Officers for both Scientific Groups
- 15 Consideration and adoption of the report

Legend:

“LP”: specific agenda item for the LP Scientific Group

No marking: joint items

Notes:

In accordance with the decision of the 25th Consultative Meeting that the IMO Guidelines on the organization and method of work of the MSC and the MEPC should apply to these meetings, and also the decision of the 30th meeting of the LC-Scientific Group and the 1st meeting of the LP-Scientific Group:

- .1 documents should be received in the Secretariat as follows:
 - .1 documents (including information documents) containing more than 6 pages of text (bulky documents) by **Friday, 15 February 2010 (9-week deadline)**;
 - .2 non-bulky documents commenting on those referred to in subparagraph .1 above, or on items already on the agenda, by **Friday, 8 March 2010 (6-week deadline)**; and
 - .3 documents commenting on those referred to in subparagraphs .1 and .2 above containing 4 pages or less, by **Friday, 22 March 2010 (4-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made;
- .2 as a general rule, documents, other than information documents, as specified in subparagraphs .1.1 and .1.2 above, should not contain more than 50 pages. In the case of reports from working, drafting or correspondence groups and in other exceptional circumstances, this number of pages may be exceeded, provided that the appropriate deadline for receipt of the document by the Secretariat is put back by one week for every 20 pages exceeding 50 pages;
- .3 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
 - .1 all documents should include a brief summary prepared;
 - .2 substantive documents should conclude with a summary of the action which the meetings are invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein; and

- .4 to facilitate their processing, documents should be accompanied by computer diskettes, preferably in Microsoft Word, where available. Documents may also be submitted via the Internet as text or in Microsoft Word to the following e-mail address: rcoenen@imo.org or ekleverl@imo.org. In such cases, documents should be confirmed by hard copies to facilitate processing of the document, i.e. attachment of annexes to main texts, and to check that none of the text has been garbled during sending or conversion.

Additionally, the IMO Council reviewed a number of options for a long-term strategy to reduce costs of international meetings and decided that:

- (i) unless explicitly requested, the distribution of meeting documents to Member States in hard copy, in advance of a meeting, will cease and hard copies of meeting documents produced in advance of meetings will no longer be available during the meetings themselves;
- (ii) documents produced during meetings will continue to be distributed to delegations in hard copy during the meetings; and
- (iii) background documentation produced by other organizations will no longer be translated or circulated and a one-page INF document will be prepared providing details of the documents and information, such as a website or other source, from which such documents can be obtained. If available, hard copies provided to the Organization may be collected outside the meeting rooms.

The above recommendations will come into effect from **16 November 2009**.

IMO Member States wishing to continue receiving documents in hard copy after the above date should notify the Head, Documents Section at the contact details given below.

Furthermore, the Council also agreed to the use of font size 11 for all documents and this will be reflected in the template for the production of IMO meeting documents in IMODOCS.

The Secretary-General also wishes to advise Member States and observer Organizations that, in this connection, the Council endorsed further recommendations aiming to encourage and promote the increased use by delegations of laptops and USB memory sticks during all meetings to facilitate their access to documents electronically and, consequently, to reduce the requirement for printing.

Finally, the Secretary-General wishes to remind Members States and observer Organizations that the measures mentioned above arise from a recognition by the Council of the need to reduce not only the budgetary impact but also the environmental impact due to the Organization's meetings, in line with the current UN system-wide initiatives to promote "Greener Meetings". These initiatives are intended to meet the objectives of the UN Climate Neutral Strategy, adopted by the UN Chief Executives Board for Coordination, in October 2007, which commits all UN agencies to "move towards a climate neutral UN".

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