



SUB-COMMITTEE ON FLAG STATE
IMPLEMENTATION
19th session
Agenda item 1

FSI 19/1
8 October 2010
Original: ENGLISH

PROVISIONAL AGENDA*

**for the nineteenth session of the Sub-Committee on Flag State Implementation
to be held at IMO Headquarters, 4 Albert Embankment,
London SE1 7SR
from Monday, 21 to Friday, 25 February 2011**

(Session commences at 9.30 a.m. on Monday, 21 February 2011)

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Responsibilities of Governments and measures to encourage flag State compliance
- 4 Mandatory reports under MARPOL
- 5 Casualty statistics and investigations
- 6 Harmonization of port State control activities
- 7 PSC Guidelines on seafarers' working hours and PSC guidelines in relation to the Maritime Labour Convention, 2006
- 8 Development of guidelines on port State control under the 2004 BWM Convention
- 9 Review of the Guidelines for inspection of anti-fouling systems on ships
- 10 Comprehensive analysis of difficulties encountered in the implementation of IMO instruments
- 11 Review of the Survey Guidelines under the HSSC
- 12 Consideration of IACS Unified Interpretations
- 13 Review of the Code for the Implementation of Mandatory IMO Instruments
- 14 Development of a Code for Recognized Organizations
- 15 Measures to protect the safety of persons rescued at sea

* As approved by MEPC 61, subject to concurrent decision by MSC 88.

- 16 Biennial agenda and provisional agenda for FSI 20
- 17 Election of Chairman and Vice-Chairman for 2012
- 18 Any other business
- 19 Report to the Committees

Notes

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.2, as amended):

- .1 documents should be received in the Secretariat as follows*:
 - .1.1 documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by **19 November 2010** (13 weeks deadline);
 - .1.2 non-bulky documents (including information documents) and bulky information documents submitted in electronic format, by **17 December 2010** (9 weeks deadline); and
 - .1.3 documents commenting on those referred to in paragraphs 1.1.1 and 1.1.2** above containing 4 pages or less, by **31 December 2010** (7 weeks deadline);
- .2 for reasons of economy, documents*** should be submitted in single spacing, be as concise as possible and:
 - .2.1 all documents should include a brief summary prepared in accordance with section 4.1 of the above-mentioned Guidelines;
 - .2.2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
 - .2.3 information documents should conclude with a summary of the information contained therein;

* In the case of documents exceeding the number of pages specified, the provisions of paragraph 4.10.1 of the Guidelines will apply.

** MEPC 59 and MSC 87 agreed that paragraph 1.1.3 should also apply to documents indicated in paragraph 1.1.2.

*** Documents other than information documents, which contain more than 20 pages, will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the remaining content submitted as an annex in the language (e.g., English) that may be needed, for example, by working groups (Circular letter No.3087).

.3 the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11;
- justification: full; and
- margins (centimetres): 2 cm top; 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents; and

.4 to facilitate the processing of documents, they should be submitted on a USB stick if possible, or sent via e-mail to **info@imo.org**, in which case hard copies of the documents should also be sent by mail or facsimile. Microsoft Word format is preferable in either case.

2 The MSC and the MEPC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.

3 Further information on relevant procedures, in particular, on the distribution and introduction of documents, can be found in circular letters No.2995, dated 5 October 2009, on Measures to reduce the costs of IMO meetings and meet United Nations climate neutral objectives and No.3087, dated 26 July 2010, on Measures to improve the conduct of IMO meetings.
