



SUB-COMMITTEE ON SHIP DESIGN AND  
EQUIPMENT  
54th session  
Agenda item 1

DE 54/1  
19 March 2010  
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**PROVISIONAL AGENDA\***

**for the fifty-fourth session of the Sub-Committee to be held at IMO Headquarters,  
4 Albert Embankment, London, SE1 7SR,  
from Monday, 25 to Friday, 29 October 2010  
(Session commences at 9.30 a.m. on Monday, 25 October 2010)**

- Opening of the session
- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Consideration of IACS unified interpretations
- 4 Guidance to ensure a consistent policy for watertight doors to remain open during navigation\*\*
- 5 Interpretation on application of SOLAS, MARPOL and Load Line requirements for major conversions of oil tankers
- 6 Application of amendments to SOLAS chapter III and the LSA Code
- 7 Performance standards for recovery systems for all types of ships
- 8 Safety provisions applicable to tenders operating from passenger ships
- 9 Guidelines for a visible element to general alarm systems on passenger ships
- 10 Development of a new framework of requirements for life-saving appliances
- 11 Amendments to resolution A.744(18)
- 12 Thermal performance of immersion suits
- 13 Development of a mandatory Code for ships operating in polar waters

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\* Subject to relevant decisions of MSC 87.

\*\* Member Governments and international organizations are invited to bring their stability experts to DE 54 to facilitate the considerations of the agenda item.

- 14 Protection against noise on board ships
- 15 Amendments to the Revised recommendation on testing of life-saving appliances
- 16 Test standards for type approval of add-on equipment
- 17 Measures to promote integrated bilge water treatment systems
- 18 Guidelines for a shipboard oil waste pollution prevention plan
- 19 Manually operated alternatives in the event of pollution prevention equipment malfunctions
- 20 Work programme and provisional agenda for DE 55
- 21 Election of Chairman and Vice-Chairman for 2011
- 22 Any other business
- 23 Report to the Maritime Safety Committee

**Notes:**

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.2):

- .1 documents should be received in the Secretariat as follows:
  - .1 documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by Friday, 23 July 2010. As a general rule, documents, other than information documents, should not contain more than 50 pages. In the case of reports from working, drafting or correspondence groups and in other exceptional circumstances, this number may be exceeded, provided that the aforementioned deadline is put back by one week for every 20 pages exceeding 50 pages;
  - .2 non-bulky documents (including information documents and bulky information documents, if submitted in electronic format), by Monday, 20 August 2010; and
  - .3 documents commenting on those referred to in subparagraph .1 above containing 4 pages or less, by Friday, 3 September 2010. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 4.10.5 of the aforementioned Guidelines;

- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
- .1 all documents should include a brief summary prepared in accordance with section 4 of the above-mentioned Guidelines;
  - .2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
  - font size: 11 pt;
  - justification: full;
  - margins (centimetres): 2 cm top, 2.5 cm bottom, left and right.
- A template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be submitted on a USB stick if possible, or sent via e-mail to **info@imo.org**, in which case hard copies of the documents should also be sent by mail or facsimile. Microsoft Word format is preferable in either case.

2 The MSC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.

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