

SUB-COMMITTEE ON  
RADIOCOMMUNICATIONS AND SEARCH  
AND RESCUE  
16th session  
Agenda item 1

COMSAR 16/1  
4 July 2011  
Original: ENGLISH

**PROVISIONAL AGENDA\***

**for the sixteenth session of the Sub-Committee  
to be held from Monday, 12 to Friday, 16 March 2012  
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

**Session commences at 9.30 a.m. on Monday, 12 March 2012**

- Opening of the session
- 1 Adoption of the agenda
  - 2 Decisions of other IMO bodies
  - 3 Global Maritime Distress and Safety System (GMDSS)
    - .1 Further development of the GMDSS master plan on shore-based facilities
    - .2 Consideration of operational and technical coordination provisions of maritime safety information (MSI) services, including the development and review of the related documents
    - .3 Scoping exercise to establish the need for a review of the elements and procedures of the GMDSS
  - 4 ITU maritime radiocommunication matters
    - .1 Consideration of radiocommunication ITU-R Study Group matters
    - .2 Consideration of ITU World Radiocommunication Conference matters
  - 5 Consideration of developments in Inmarsat and Cospas-Sarsat
  - 6 Search and Rescue (SAR)
    - .1 Development of guidelines on harmonized aeronautical and maritime search and rescue procedures, including SAR training matters
    - .2 Further development of the Global SAR Plan for the provision of maritime SAR services, including procedures for routing distress information in the GMDSS

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\* Agenda item numbers do not indicate priorities.

- 7 Developments in maritime radiocommunication systems and technology
- 8 Development of amendments to the IAMSAR Manual
- 9 Development of measures to avoid false distress alerts
- 10 Development of measures to protect the safety of persons rescued at sea
- 11 Development of an e-navigation strategy implementation plan
- 12 Revision of the Recommendation for the protection of the AIS VHF Data Link (resolution MSC.140(76))
- 13 Consideration of LRIT related matters
- 14 Biennial agenda and provisional agenda for COMSAR 17
- 15 Election of Chairman and Vice-Chairman for 2013
- 16 Any other business
- 17 Report to the Maritime Safety Committee

**Notes:**

1 In accordance with the Guidelines on the organization and method of work of the MSC and MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.2 as amended):

.1 documents should be received in the Secretariat as follows:\*

- (a) documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by **9 December 2011**;
- (b) non-bulky documents (including information documents) and bulky information documents submitted in electronic format, by **6 January 2012**; and
- (c) documents, containing 4 pages or less, commenting on those referred to in subparagraphs (a) and (b)\*\* above, by **20 January 2012** (see also paragraph 4.10.5 of the Guidelines);

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\* In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 4.10.1 of the Guidelines will apply; and
- .2 documents other than information documents, which contain more than 20 pages, C 104 decided that they will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g., English).

\*\* MSC 87 agreed that paragraph (c) should also apply to documents indicated in paragraph (b).

- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
- (a) all documents should include a brief summary prepared in accordance with the Guidelines;
  - (b) substantive documents should conclude with a summary of the action the Committee is invited to take; and
  - (c) information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
  - font size: 11;
  - justification: full;
  - margins: 2 cm top, 2.5 cm bottom, left and right.
- In this respect a template is available on the IMODOCS website for use in the preparation of documents; and
- .4 to facilitate the processing of documents, they should be accompanied by USB disk preferably in Microsoft Word, where available or sent via e-mail in Microsoft Word to IMO's e-mail address "[info@imo.org](mailto:info@imo.org)", in which case hard copies of the documents should also be sent by mail or facsimile.

2 The MSC has recommended that the provisions of the above Guidelines, which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

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